

Overview and Scrutiny Committee

12 February 2018

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| Is the final decision on the recommendations in this report to be made at this meeting? | Yes |
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Portfolio Holder Plans and Progress – Tourism, Leisure and Economic Development

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| Final Decision-Maker | Overview and Scrutiny Committee |
| Portfolio Holder(s) | Portfolio Holder for Tourism, Leisure and Economic Development, Councillor Jane March |
| Lead Director | Director of Change and Communities, Paul Taylor |
| Head of Service | Head of Economic Development and Property, David Candlin, Head of Human Resources, Nicky Carter and Head Environment and Street Scene, Gary Stevenson |
| Lead Officer/Report Author | Scrutiny and Performance Officer (Nick Peeters) |
| Classification | Non-exempt |
| Wards affected | All |

This report makes the following recommendations to the final decision-maker:

1. That the Overview and Scrutiny Committee note the content of the Portfolio Holder's update.

This report relates to the following Five Year Plan Key Objectives:

This report links to all areas of the Five Year Plan

- A Prosperous Borough
- A Green Borough
- A Confident Borough

Committee Members can consider whether the current ambitions of the Portfolio Holder are adequate and whether appropriate steps are in place to deliver the Five Year Plan.

Timetable

| Meeting | Date |
|---------------------------------|------------------|
| Overview and Scrutiny Committee | 12 February 2018 |

Portfolio Holder Plans and Progress – Portfolio Holder for Tourism, Leisure and Economic Development

1. PURPOSE OF REPORT AND EXECUTIVE SUMMARY

- 1.1 The Overview and Scrutiny Committee meets with each of the Cabinet Portfolio Holders throughout the municipal year to discuss progress made towards the Council's corporate priorities. The 2017/18 Corporate Priorities were approved by Full Council in February 2017 and can be seen at see appendix A to the report.
- 1.2 A draft statement is attached at appendix B to the report detailing the Portfolio Holder's achievements over the last year and outlining his or her objectives for the year ahead.

2. INTRODUCTION AND BACKGROUND

- 2.1 The Overview and Scrutiny Committee is keen to understand from the Portfolio Holder his or her ambitions for the year, the aspiration as to how that ambition will be realised and then to ascertain whether it has been achieved. In particular, Portfolio Holders should focus on how our residents and businesses will see a difference as a result of the actions the Council has taken. The meetings are an opportunity for the Portfolio Holder, in their own words, to explain to the Committee and the public how the Council has made a difference

3. AVAILABLE OPTIONS

- 3.1 The Portfolio Holder's plans and progress update is for information purposes and the committee will be asked to note the content of the report. However, members may wish to ask questions of the Portfolio Holder and if necessary, ask that additional information be provided to the Committee at a later date.

4. PREFERRED OPTION AND REASONS FOR RECOMMENDATIONS

The Committee and the Portfolio Holder will work together to identify the best ways of doing things in the future - based on learning from past successes, and how the Overview and Scrutiny Committee can help with achieving the Five Year Plan. The Committee would also like to provide effective scrutiny, including opportunities for public engagement and help ensure that the outcomes provide value for money and improvements to public services.

5. NEXT STEPS: COMMUNICATION AND IMPLEMENTATION OF THE DECISION

- 5.1 The views of the Committee and the responses provided by Portfolio Holder will be detailed in the minutes of the meeting and on the Council's website.

6. CROSS-CUTTING ISSUES AND IMPLICATIONS

| Issue | Implications | Sign-off (name of officer and date) |
|---|---|---|
| Legal including Human Rights Act | There are no legal implications resulting directly from the recommendations in the report | Patricia Narebor, Head of Mid-Kent Legal Partnership |
| Finance and other resources | There are no financial implications resulting from the recommendation in the report | Jane Fineman, Head of Finance and Procurement 31/01/18 |
| Staffing establishment | There is no impact on staffing levels as a result of the recommendations in the report. | Nicki Carter, Head of Human Resources and Customer Services |
| Risk management | There are no risk issues that are raised within the report. | Nick Peeters Scrutiny & Performance Officer 31/01/18 |
| Data Protection | The recommendations in the report have no direct impact on the privacy of, or use of personal data, of any person(s), including staff, residents and customers. | Jane Clarke Head of Policy and Governance 01/02/18 |
| Environment and Sustainability | There are no environment and sustainability issues identified in the report. | Karin Grey Sustainability Manager 31/01/18 |
| Community Safety | There are no community safety issues identified in the report. | Terry Hughes Community Safety Manager 01/02/18 |
| Health and Safety | There are no health and safety issues identified <u>in</u> the report. | Mike Catling Health and Safety Advisor 31/01/18 |
| Health and Wellbeing | There are no health and wellbeing issues identified in the report. | Stuart Smith Healthy Lifestyles Co-ordinator 01/02/18 |

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| Equalities | The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. | Sarah Lavallie West Kent Equalities Officer 01/02/18 |
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7. REPORT APPENDICES

The following documents are to be published with this report and form part of the report:

- Appendix A - 2017/18 Corporate Priorities
- Appendix B - Portfolio Holder for Tourism, Leisure and Economic Development
Portfolio Holder Statement 2017-18

8. BACKGROUND PAPERS

None